SARASWAT CO-OPERATIVE BANK LTD.,

JOB DESCRIPTION

Particulars	Details
Designation	Deputy Manager (Marketing & Operations)
Role	Internal Auditor
Profile	Auditor for Branch operations and retail loans. Role involves extensive travelling, both local and outstation for audits across pan-India branches / loan processing centres. Outstation stay for at least 1 week per month to cover pan-India branches / loan processing centres for audit is required.
Responsibilities	Branch audit and Retail loans audit: Working under directions of team leader for performance of branch and loans audit to cover broadly following, Checking of general banking areas, such as cash, GL monitoring, Notice boards display, locker operations etc. Checking of loans against tangible security / gold loans etc Checking of Retail Schematic loans such as Car loans, Education loans, Housing loans etc.
CTC Range	Rs.7.00 lac to Rs.9.50 lac (depending on experience)
Location	Mumbai