

Gruner Renewable Energy Pvt Ltd. and Group Companies

Windsor Grand, Sector-126, Noida.

Date: 6th May 2026

Job Title: Internal Audit, Costing & MIS

Likely CTC: 6 to 8 Lacs Per annum (Experience in MSD 365 BC will be valued Suitably)

No. of Vacancies: 4 to 5

Location: Noida HO, Sector 126- 2 Positions, Palwal Plant-1, Vijaywada-1

Department: Internal Audit & Cost Controls

Job Description:

We are seeking a meticulous and analytical Internal Auditor with specialized experience in Costing and MIS reporting, and preference will be given to those who have working experience in Microsoft Dynamics 365 Business central. The ideal candidate will evaluate the effectiveness of internal controls, identify cost-saving opportunities, and produce accurate, timely MIS reports to support strategic decision-making.

Key Responsibilities

1. Internal Audit & Compliance (40%)

- Conduct comprehensive internal audits of financial, operational, and inventory processes.
- Evaluate the effectiveness of internal controls, identifying loopholes, risks, and compliance gaps.
- Review standard operating procedures (SOPs) to ensure adherence to company policies and regulatory standards.
- Follow up on audit findings to ensure that corrective actions are effectively implemented.

2. Costing & Operational Audit (30%)

- Audit cost accounting systems, including raw material consumption, overhead allocation, and product costing.

- Analyses of cost data to identify inefficiencies, discrepancies, and opportunities for cost reduction.
- Verify inventory valuation and reconciliation against physical stock counts.

3. MIS Reporting & Data Analysis (30%)

- Develop, maintain, and improve Management Information Systems (MIS) to ensure reliable data reporting.
- Prepare weekly/monthly audit findings, cost sheets, and key performance indicators (KPIs).
- Generate reports and analyses as directed by senior management.

Required Skills & Qualifications

- **Education:** CMA
- **Experience:** 1-2 years of experience in Internal Audit, Costing, or MIS management, ideally in a manufacturing or similar industry.
- **Technical Skills:**
 - Preference will be given to candidates having Proficiency in ERP systems (e.g., Microsoft Dynamics 365, Business Central).
 - Advanced Excel skills (VLOOKUP, Pivot Tables, Macros).
- **Soft Skills:** Strong analytical, communication, and problem-solving skills and attitude.