



## **KD Practice Associates LLP**

### Internal Audit Executive/Sr. Executive – Job Description

-----  
**LinkedIn:** <https://www.linkedin.com/company/kdpracticeconsulting/>

**Website:** <https://kdpractice.com/>

### **About the Company**

KD Practice Associates LLP is a consulting firm with 15+ years of expertise in Internal Audit, Stock Audit, ERP Support, Expense Review, Fixed Asset Audit, HR Audit, Procurement Audit, and more. We provide strong field exposure with hands-on client engagement across industries.

### **Job Overview**

We are hiring an Internal Audit Executive / Sr. Executive with 1–4 years of experience to work closely with clients, perform audits, identify risks, and deliver insights.

### **Key Responsibilities**

- Execute internal audits (financial, operational, compliance)
- Conduct stock audits and physical verification
- Review travel expenses and procurement cycles
- Perform fixed asset, HR, FBA, and hub audits
- Assist in ERP systems and process improvement
- Prepare reports, dashboards, and presentations
- Identify gaps and recommend control improvements
- Attend client meetings and coordinate effectively
- Handle assignments independently and within teams

## **Candidate Requirements**

- Experience: 1–4 years in Internal Audit
- Qualification: CMA Qualified / Pursuing

## **Key Skills**

- Advanced Excel & PowerPoint
- Strong communication & presentation skills
- Client interaction & meeting handling
- Team coordination & management
- Analytical mindset & attention to detail

## **Work Structure**

- 6 days working (2nd & 4th Saturday off)
- 95% deployment at client locations
- 5% reporting at Bhayandar office

## **Salary:**

6 LPA to 9 LPA (Depends upon skills and experience)

## **What You Get**

This role offers excellent exposure across industries, real-time audit experience, client interaction, and strong career growth opportunities.