

# Directorate of Studies – Contact Details

[Office hours: 9.30 a.m. to 6.00 p.m. (Monday to Friday)]

## (Academics & Administration)

For general queries: [studies@icmai.in](mailto:studies@icmai.in)

Sl. No.	Activities	Name	Designation	Contact No.	E-mail Id
1.	<ul style="list-style-type: none"><li>· Admission (Foundation)/ Registration (Intermediate)/ Enrolment (Final)</li><li>· Transfer (Postal to Oral/Oral to Postal/ Intra Region-Chapter)</li><li>· Denovo Registration</li><li>· Students' Login Credential</li><li>· Financial Aids &amp; Scholarships:<ul style="list-style-type: none"><li>▪ Economically Challenged-cum-Meritorious students</li></ul></li><li>· Change of Elective Paper</li><li>· Provisional Admission</li><li>· Corrections – Address/Name/E-mail Id/ Mobile No.</li></ul>	Shri Surajit Bal	Senior Officer	91237-66455	<a href="mailto:studies.so4@icmai.in">studies.so4@icmai.in</a>
		Shri Sudip Kumar Santra	Asst. Gr. - III	90077-90067	<a href="mailto:provisional@icmai.in">provisional@icmai.in</a>
2.	<ul style="list-style-type: none"><li>· Oral Coaching Facilities Regions/Chapters/CMA Support Centres</li><li>· Postal Coaching Facilities</li><li>· Exemption - Subject-based/Group-wise/Qualification-based (Engineering, LLB)/ Reciprocal (ACCA, CS)</li><li>· Minority Scholarships (Intermediate &amp; Final)</li></ul>	Shri Umapada Dey	Senior Officer	98369-24403	<a href="mailto:studies.so1@icmai.in">studies.so1@icmai.in</a>
3.	<ul style="list-style-type: none"><li>· Revalidation (Intermediate &amp; Final)</li></ul>	Shri Sumit Hazra	Asst. Coordinator	82409-65988	<a href="mailto:revalidation@icmai.in">revalidation@icmai.in</a>
4.	· MoU with Academic Bodies	Shri Umapada Dey	Senior Officer	98369-24403	<a href="mailto:studies.so1@icmai.in">studies.so1@icmai.in</a>
		CMA Susmita Ghosh	Senior Officer	83369-03433	<a href="mailto:studies.so3@icmai.in">studies.so3@icmai.in</a>

5.	<ul style="list-style-type: none"> <li>· Syllabus &amp; Subject-wise Contents/ Clarifications/ General Query</li> <li>· PTP (Practice Test Paper)</li> <li>· Other Academic activities</li> </ul>	CMA Samarпита Ghosal	Assistant Director	93395-70790	studies.ad2@icmai.in
		CMA Susmita Ghosh	Senior Officer	83369-03433	studies.so3@icmai.in
		CMA Sandhya Sangita Khilar	Officer	93487-88940	studies.officer2@icmai.in
		CMA Pragya Negi	Officer	97115-21885	studies.officer4@icmai.in
		CMA Annapurna Sabat	Officer	84806-60759	studies.officer5@icmai.in
6.	<ul style="list-style-type: none"> <li>· MCQ Portal</li> <li>· Financial Aids &amp; Scholarships: <ul style="list-style-type: none"> <li>▪ CMA National Scholarship Scheme for Rank Holders</li> </ul> </li> <li>· Refund of Physically Challenged Students / Differently Abled students</li> <li>· Issuing Various Certificates: <ul style="list-style-type: none"> <li>▪ Mode of Studies</li> <li>▪ Mode of Language</li> <li>▪ Equivalence Certificate etc.</li> <li>▪ Bonafide Certificate</li> </ul> </li> <li>· Students Service Status</li> <li>· Refund of Multiple Payments</li> </ul>	CMA Sandhya Sangita Khilar	Officer	90388-07445	studies.officer2@icmai.in
7.	<ul style="list-style-type: none"> <li>· Subject-wise Preparation for Examination</li> <li>· CMA Student E-Bulletin</li> <li>· Online Coaching – Live/Recorded</li> <li>· Knowledge Web Series</li> </ul>	CMA Susmita Ghosh	Senior Officer	83369-03433	studies.so3@icmai.in studies.ebulletin@icmai.in
8.	<ul style="list-style-type: none"> <li>· Work Book/ Supplementary/ Amendments</li> </ul>	CMA Samarпита Ghosal	Assistant Director	93395-70790	studies.ad2@icmai.in
		CMA Susmita Ghosh	Senior Officer	83369-03433	studies.so3@icmai.in
	<ul style="list-style-type: none"> <li>· Overall</li> </ul>	CMA Avijit Mondal	Joint Director & HOD (Academics, Administration & E-Learning)	72784-87204	studies.hod@icmai.in