

08/07/2026

EMPANELMENT OF PROFESSIONALS FOR DUE DILIGENCE WORK

Punjab National Bank, Zonal Office, Chennai is inviting applications from interested eligible applications for Empanelment of Professionals (firm/individual) consisting of Chartered Accountants/Cost Accountants/Company Secretaries for work of Due Diligence Report in Large Borrowal accounts. Applications are invited from Tamil Nadu and Kerala State i.e. jurisdiction of Chennai Zone only.

The eligibility criteria for empanelment of Professionals for work of Due Diligence is as under:

- Reputed Professionals (firm/individual) consisting of Chartered Accountants/Cost Accountants/ Company Secretaries. The professionals shall be in full time practice.
- The firm/individual should have minimum 5 years of experience in the field of specialization/services.
- The firm/individual should have a good track record. The professional (firm/individual) to be empaneled should not have been debarred by RBI/Institute of Chartered Accountants of India/Institute of Cost Accountants of India/Institute of Company Secretaries of India, should not have any case registered against them, not have been dis-empaneled by any Bank/FI, convicted of any offence in any law, not be an undischarged insolvent and not have been found guilty of any professional misconduct.
- The firm/individual should not have been caution listed in the list published by IBA.
- Professionals should have valid registration/active membership with the concerned Professional Body/Organization.
- Engagement of the Professional (firm/individual) shall be restricted to the Zone where its registered office/head office/branch offices are situated. A declaration to the effect that the Professional (firm/individual) is neither empaneled nor has sought empanelment from any other Zone of the Bank except mentioned in the application, shall be submitted at the time of applying for empanelment.
- The duration of empanelment shall be for a period of 3 years.
- **Other guidelines:**
 - No costs incurred by the applicant in applying, will be reimbursed by the Bank.
 - Documentary proof with respect to the details furnished in the application form regarding eligibility criteria shall be furnished along with the application form. In this regard, copies of the work order and/or completion certificate and/or such documents shall be submitted. Incomplete applications or applications without proper proofs for establishing their credentials will be summarily rejected and no correspondence will be entertained in this regard.
 - If the application is made by Registered Partnership Firm/Limited Liability Partnership, a certified copy of the partnership deed/LLP agreement, current address of the firm and the full names and current address of all the partners of the firm shall also accompany the application.

PNB Towers, 5th Floor, 46-49, Royapettah High Road, Royapettah, Chennai-600014

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- The empanelment will be based on the technical qualifications & experience of the Professionals and may also include inspecting the works furnished, for which, necessary co-ordination shall be made by applicants.
 - If information and details furnished by applicants are found to be false at any time in future or any information withheld, which comes to the notice of the Bank at a later date, the empanelment of such applicant will be cancelled immediately.

The duly completed application in the prescribed format with all supporting documents shall be placed in a sealed cover superscribed as “**Application for Empanelment of Professionals for work of Due Diligence-2026**”.

Intending eligible Professionals (firm/individual) may submit their application in prescribed format (Annexure I) to Zonal Office, Chennai, at the following address, **through Post/Courier/By Hand, so as to reach us on or before 20/07/2026 upto 5.00 pm:**

**Zonal Manager
Punjab National Bank
Zonal Office Chennai
PNB Towers, 5th Floor
46-49, Royapettah High Road
Royapettah
Chennai-600014**

Any corrigendum/clarification in respect of this advertisement shall be released only at Bank's website: <https://www.pnb.bank.in> . For further corrigendum/clarification, if any, regularly visit Bank's website: <https://www.pnb.bank.in> – Tenders/Empanelment list.

The Bank reserves the right to accept or reject any or all the applications without assigning any reasons whatsoever and decision of the Bank in this regard will be final & binding on the applicants and no further correspondence will be entertained.

Zonal Manager.