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## **Job description for CMA Qualified Profile**

### **About the Firm:**

**Finstein Advisory Service LLP** is a forward-thinking professional services firm focused on delivering practical, high-impact solutions across financial reporting, risk advisory, AI, Data Analytics and digital transformation solutions including ERP Advisory . The company combines advanced technology with strong domain expertise to help clients simplify complex financial and regulatory challenges, enabling informed decision-making and sustainable growth.

With a client-centric approach, Finstein offers a wide range of services including accounting and financial reporting, internal and statutory audits, taxation (GST, TDS, and income tax compliance), MIS reporting, financial analysis, and corporate governance advisory. The firm also provides risk-based internal audit services, CFO advisory support, and strategic insights to strengthen business processes and compliance frameworks.

Operating with a strong emphasis on innovation, accuracy, and clarity, Finstein fosters a collaborative and growth-oriented work environment. It provides professionals with exposure to diverse industries and end-to-end financial and advisory functions, making it a dynamic platform for building expertise in both core finance and strategic advisory services.

**Position: 1**

We are looking for a dynamic CMA-qualified professional (Fresher) to join our **Financial Reporting Team** as a Consultant at our **Chennai (On-Site)** office. The role offers exposure to a wide range of financial functions, including preparation and finalization of financial statements, audit support, taxation and statutory compliance, and MIS reporting.

**Position - 1:** Consultant

**Company:** Finstein Advizory Service LLP

**Department:** Financial Reporting

**Location:** Thousand Lights, Chennai (On-Site job)

**Experience:** Freshers

**Salary:** 6 LPA

**Responsibilities:**

- **Accounting & Financial Reporting:** Preparation, review, and finalization of financial statements as per applicable accounting standards.
- **Audit & Assurance:** Assistance in statutory, internal, and tax audits while ensuring compliance with regulatory requirements.
- **Taxation & Compliance:** Preparation and filing of GST, TDS, and Income Tax returns and managing overall statutory compliance.
- **MIS & Financial Analysis:** Preparation of MIS reports and financial analysis to support management decision-making.
- **Client Interaction & Advisory:** Coordinating with clients for data collection, resolving queries, and providing financial and compliance-related guidance.

**Qualification:**

- CMA Qualified (Mandatory)
- Prior internship experience with an audit firm is preferred.
- Strong knowledge of Accounting, Taxation, and Auditing principles, laws and regulations.
- Proficiency in MS Excel, Tally, and accounting/tax software (e.g. Zoho Books or similar).
- Strong analytical, communication, and interpersonal skills.
- Ability to work independently and collaboratively in a team environment.

**Position: 2**

We are looking for a dynamic CMA-qualified professional to join our **Risk & Advisory Team** as a Consultant at our **Chennai (On-Site)** office. The role offers exposure to diverse industries and a wide range of services including risk-based internal audits, financial advisory, taxation, and corporate governance.

**Position - 2:** Consultant

**Company:** Finstein Advisory Service LLP

**Department:** Risk & Advisory

**Location:** Thousand Lights, Chennai (On-Site job)

**Experience:** Freshers

**Salary:** 6 LPA

**Responsibilities:**

- **Internal Audits:** Conduct risk-based internal audits, identify control gaps and risks, and deliver actionable audit reports while supporting implementation of improvements.
- **Accounting & Finance:** Manage bookkeeping, prepare MIS reports, and support CFO advisory including budgeting, forecasting, and financial analysis.
- **Taxation:** Handle Direct and Indirect Tax compliance, assist in tax planning and audits, and provide advisory support on regulatory matters.
- **Governance & Risk:** Support corporate governance, conduct risk assessments, and strengthen compliance frameworks and processes.

**Qualification:**

- Qualified CMA (mandatory)
- Prior internship experience in internal audit, finance or risk advisory is preferred.
- Strong understanding of accounting principles, taxation, and compliance frameworks
- Good analytical, problem-solving, and report-writing skills
- Proficiency in MS Excel and financial tools
- Strong communication and client-handling abilities
- Ability to work independently and collaboratively in a team environment.