

Job Description

Position: Finance Manager (Corporate Finance & Compliance)

Experience: 7–10+ years in corporate finance roles

CTC: 6 to 18 LPA

Joining: Immediate / Short notice preferred

Location: Chennai (Office-based)

Role Summary

We are looking for an experienced **Finance Manager** with strong corporate exposure to lead finance operations, manage statutory compliance, coordinate audits, and partner with leadership for financial planning. The role requires hands-on leadership, cross-functional coordination, and end-to-end ownership of finance processes.

Eligibility

- CMA
- Must have worked in **corporate / mid-sized / manufacturing / technology organizations**
- Mandatory experience in **leading a finance/accounts team**
- Strong exposure to **audits, compliance, and ERP-driven environments**

Key Responsibilities

Finance Operations & Leadership

- Lead and manage the accounts & finance team, ensuring timely and accurate closure of books
- Oversee day-to-day accounting operations, controls, and financial discipline
- Establish and improve finance processes, SOPs, and internal controls

Treasury & Cash Flow Management

- Manage treasury operations, fund utilization, and working capital efficiency
- Monitor cash flow, banking operations, and payment cycles
- Support leadership in fund planning and financial decision-making

MIS, Budgeting & Reporting

- Prepare monthly MIS, variance analysis, and financial dashboards
- Lead budgeting, forecasting, and annual operating plans
- Present financial insights to management for strategic planning

Statutory Compliance & Audit Coordination

- Ensure compliance with **GST, TDS, Income Tax, ROC, PF, ESI, and other statutory requirements**

- Coordinate closely with **Company Secretary, statutory auditors, internal auditors, and tax consultants**
- Manage audit schedules, data preparation, and timely closures

Systems & ERP Management

- Oversee ERP-based accounting and reporting systems
- Ensure data accuracy, controls, and automation of finance workflows
- Support implementation or enhancement of finance modules in ERP

What We're Looking For

- Strong corporate finance and compliance background
- Proven experience in **leading teams and managing stakeholders**
- Hands-on expertise in **MIS, budgeting, audits, and fund management**
- Comfortable working with **Company Secretary, auditors, bankers, and consultants**
- High proficiency in ERP systems and advanced Excel
- Analytical, structured, and process-driven mindset
- Ability to work independently and take full ownership of finance operation